

## WE ARE LOOKING FOR YOU

### Innovative Finance Fellow



Established in 2017, iGravity is an advisory firm specialized in impact investment and innovative finance solutions. We are a fast-growing company committed to accelerating the transition to a sustainable and equitable world by making development cooperation more effective and impact investments accessible to everyone. The iGravity team works across three business lines, Advisory & Partnerships, Investment Solutions and Impact Ventures, and our partners and clients include NGOs, international organizations, foundations, family offices, asset managers, and governments.

#### THE ROLE

iGravity's Advisory & Partnership team is looking for a motivated team member based in Zürich for a three- to six-month fellowship beginning in March or April 2021. As a fellow, you will assist the team by:

- Conducting research, including qualitative and quantitative analyses, related to project deliverables in specific areas such as innovative finance and private sector engagement
- Providing general operational and administrative support for on-going advisory projects
- Preparing workshop and meeting presentations as well as marketing materials
- Supporting research, brainstorming and concept development for new business ideas and activities
- Researching, drafting, editing and formatting project ideas and proposals in the areas of development cooperation, innovative finance and impact investments

#### WHO YOU ARE

We are looking for a motivated and outspoken candidate, who is looking to start or shift their career towards the exciting world of impact investments and innovative finance. The most important attributes and skills you bring are:

- A desire to learn and further develop your skills and talents on the topics of impact investing, social innovation and development finance
- An enthusiastic and problem-solving attitude, including the ability to anticipate and mitigate hurdles
- A capacity for organizing your own time and tasks, including taking responsibility while keeping a transparent and open dialogue with your team
- Strong analytical capabilities, including the ability to process large amounts of information and data from multiple sources
- Convincing communication skills with full proficiency in English (German and French are a plus) and mastering MS Office

#### HOW TO APPLY

Please email [recruiting@igravity.net](mailto:recruiting@igravity.net) with your CV and a concise cover letter telling us why you are a great fit for the role. Only full applications in English will be considered. Please note, that iGravity is dedicated to diversity and inclusion of all people regardless of gender, religion, sexual orientation, culture, ethnicity and living with disabilities. Due to legal restrictions **we can only consider Swiss citizens or persons having a valid working permit for Switzerland for this role.**